

CITY OF SNOQUALMIE COUNCIL AGENDA
Monday, October 22, 2018 7:00 PM
CITY HALL
38624 SE RIVER ST



PRE-COUNCIL ITEMS

5:00 PM

Closed Session pursuant to RCW 42.30.140 (2)/Executive Session pursuant to RCW 42.30.110 (1) (i) (iii)

5:00 PM

NOTE: THE SPECIAL MEETING WILL COMMENCE AT THE CONCLUSION OF THE CLOSED SESSION/EXECUTIVE SESSION)
Council deliberation on Agenda Bill 18-111 - Resolution 1461 approving the Salish Expansion Planned Residential and Planned Commercial/Industrial Master Plan PCI 18-0001, and adopting the Planning Commission's Findings of Fact, Conclusions of Law and Recommended Conditions of Approval

7:00 PM

Regular Council Meeting

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

- Council approval of the agenda

PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS

Appointments

Oath of Office - Police Officer Jake Gall

Presentations

2018 Citizen's Academy - Certificate Presentation

Public Hearings

2018 Annual Progress Report for the City of Snoqualmie Floodplain Management and Repetitive Loss Plan

Public Hearing On The 2019-2020 Revenue Sources

CITIZEN COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA (See Guidelines for Public Participation)

CONSENT AGENDA - ACTION ITEMS

(Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the regular Agenda at the request of a Councilmember)

Minutes

October 8, 2018 Special and Regular Council Meeting

October 11, 2018 Council Workshop Meeting

Warrants

Warrants from 10/08/2018 Council Meeting - Claims Warrant No. 46419 – slip check, 46420 – 46471 totaling \$1,021,089.58 (#44), 46442 – slip check, 72361 – 72369 totaling \$7,800.85 and direct deposits totaling \$469,490.379 (PV9-2018), 46472-46485 totaling \$70,603.03 and electronic fund transfers totaling \$562,291.44 (PV9-2018), 46486-46527 and void 46504 totaling \$494,183.87 (#45)

Warrants for the 10/22/2018 Council Meeting - Claims Warrant No. 46528-46529 – slip checks, 46530-46531 totaling \$1,711.00 (#46), 46532-46603 totaling \$149,886.46 (#47), 46649 – slip check, 46604-46653 totaling \$248,022.94 (#48), 72370 totaling \$500.00 and direct deposits totaling \$127,540.00 (D 10-2018), 46654-46749 totaling \$298,973.19 (#49)

Other Approvals

AB18-126 Resolution 1474 Adopting the Snoqualmie Valley School District Capital Facilities Plan 2018

- AB18-125 Approval of Contract Amendment No.1 for Time Extension to the 2017 Task Order No. 1 with Herrera Environmental Consultants.
- AB18-131 Resolution 1475 cancelling city paid warrants.
- AB18-129 Approve the purchase of King County parcel 541760-0220 and authorize the Mayor to sign.

ORDINANCES

Finance and Administration Committee

- AB18-123 Ordinance Providing For A Revised Process Of City Review And Approval Of Claims For Payment Made Against The City; Amending Section 2.04.020 And Chapters 3.32 And 3.36; Providing For A New Chapter 3.85; And Providing For Severability And An Effective Date. (Introduce 10/8/2018 - Action 10/22/2018)
- AB18-127 Ordinance updating School Impact Fees Pursuant to Ordinance No. 826 and Chapter 20.10 of the Snoqualmie Municipal Code (Introduction 10/22/2018 - Action 11/13/2018)
- AB18-132 Ordinance Certifying An Increase In The General Taxes For The City Of Snoqualmie For The Fiscal Year Commencing January 1, 2019 On All Property Both Real And Personal, In Said City Which Is Subject To Taxation. The General Taxes Are For The Purpose Of Paying Sufficient Revenue To Carry On The Departments Of Said City For The Ensuing Year. (Introduce 10/22/2018 - Action 11/26/2018)
- AB18-134 Ordinance Levying The General Taxes and Levying Excess Property Taxes For The City of Snoqualmie For The Fiscal Year Commencing January 1, 2019, On All Property Both Real And Personal, In Said City Which Is Subject To Taxation. The General Taxes Are For The Purpose Of Paying Sufficient Revenue To Carry On The Departments Of Said City For The Ensuing Year And The Excess Property Tax Levy Is For The Purpose Of Paying Debt Service On The City's Unlimited Tax General Obligation Bonds, 2016, All As Required By Law And Providing For Collection Thereof. (Introduce 10/22/2018 – Action 11/26/2018)

REPORTS

Parks and Public Works Committee

Community Development Committee

- AB18-128 Approve the 2018 Annual Progress Report for the City of Snoqualmie Floodplain Management and Repetitive Loss Plan.
- AB18-130 Approval of Lodging Tax Advisory Committee Recommendation for 2019 Funding Allocations

Finance and Administration Committee

Public Safety Committee

Committee of the Whole Committee

- AB18-111 Resolution 1461 approving the Salish Expansion Planned Residential and Planned Commercial/Industrial Master Plan PCI 18-0001, and adopting the Planning Commission's Findings of Fact, Conclusions of Law, and Recommended Conditions of Approval (Introduce 08/27/2018 - Action to be determined)

ANNOUNCEMENTS

Announcements

Notice of Special Meetings

ADJOURNMENT



City of Snoqualmie City Council Agenda Bill

Council Meeting Date: Monday, October 22, 2018

Agenda Bill#: AB18-125

Department:

Date Submitted:

Author:

Council Committee: Parks and Public Works Committee

Title: Approval of Contract Amendment No.1 for Time Extension to the 2017 Task Order No. 1 with Herrera Environmental Consultants.

Action Required:

Exhibits:

[Exhibit A Council Report Amendment to Task Order 1 Herrera Environmental Consultants](#)

[Exhibit B_Task Order 1](#)

[Exhibit C_Prime Contract](#)

[Exhibit D_Herrera_Partially Executed Amendment Contract](#)

Budget: \$0.00

Council Agenda Report:

Summary Statement:

The City of Snoqualmie selected Herrera Environmental Consultants through a consultant selection process in in 2017. This selection produced a 'prime contract' or master contract which the City of Snoqualmie can request task orders from in perpetuity. Task order no. 1 was approved in August 2017 for municipal code updates to Stormwater. Task order No. 1 was scheduled to run until April 30, 2018. We did not get the entire package of code updates to council by that date. Updates and addendums to the King County manual were needed. This council request is simply asking to extend the original April 30, 2018 date to April 30, 2019. Task order budget was originally \$66,178.00 dollars from Storm Engineering Services account. To date \$ 49,728.00 has been billed to Snoqualmie and the roughly \$16,000.00 remaining will be sufficient to enact the remainder of the code updates through two (2) council appearances in early 2019.

Recommended Action:

MOVE to approve the Contract Amendment No. 1 for Time Extension to the 2017 Task Order #1 with Herrera Environmental Consultants and authorize the Mayor to sign.



City of Snoqualmie City Council Agenda Bill

Council Agenda Staff Report for AB18-125

TO: Snoqualmie City Council
Parks and Public Works Committee

FROM: Todd Saxberg

DATE: Monday, October 15, 2018

SUBJECT: AB18-125 - Approval of Contract Amendment No.1 for Time Extension to the 2017 Task Order No. 1 with Herrera Environmental Consultants.

BACKGROUND

The City of Snoqualmie selected Herrera Environmental Consultants through a consultant selection process in 2017. This selection produced a 'prime contract' or master contract which the City of Snoqualmie can request task orders from. In August of 2017 the first task order was approved at city council for adoption of low-impact development (LID) code changes to the Snoqualmie Municipal Code (SMC). This task order (#1) was set to expire in April of 2018. This task order was originally for \$66,178.00.

ANALYSIS

More work on the code updates and the final adoption of 2016 King County Stormwater Design Manual (KCSWDM) and our addendum to same still needs to go through council for approval. We simply ran out of time or and now need to request enough time to perform this task. This approval is requesting to amend the task order in Section 1.A which is the top of the attached task order (Exhibit B) wherein the completion date of April 30, 2018 is noted. This is not clearly noted as Section 1.A, but the date is at the top notated after "Schedule". This April 30, 2018 date is being amended to April 30, 2019 by this request for approval.

RECOMMENDATION

Staff recommends approval of Contract Amendment No. 1 for Time Extension to the 2017 Task Order #1 with Herrera Environmental Consultants.

BUDGET

No budgetary impact.



City of Snoqualmie City Council Agenda Bill

Council Meeting Date: Monday, October 22, 2018

Agenda Bill#: AB18-128

Department:

Date Submitted:

Author:

Council Committee: Community Development Committee

Title: Approve the 2018 Annual Progress Report for the City of Snoqualmie Floodplain Management and Repetitive Loss Plan.

Action Required:

Exhibits: [2018 Draft CRS Annual Progress Report](#)

Budget: \$0.00

Council Agenda Report:

Summary Statement:

As part of the National Flood Insurance Program Community Rating System, the City is required to adopt a Floodplain Management and Repetitive Loss Plan. The original plan was adopted in 1997. Each year, the City reviews the annual progress report to monitor the activities that the City participates in to reduce flood losses and educate citizens.

Recommended Action:

Move to approve the 2018 Annual Progress Report for the City of Snoqualmie Floodplain Management and Repetitive Loss Plan.



City of Snoqualmie City Council Agenda Bill

Council Agenda Staff Report for AB18-128

TO: Snoqualmie City Council
Community Development Committee

FROM: Gwyn Berry, Planning Technician

DATE: Thursday, October 11, 2018

SUBJECT: AB18-128 - Approve the 2018 Annual Progress Report for the City of Snoqualmie Floodplain Management and Repetitive Loss Plan.

BACKGROUND

In 1997 the city adopted a Floodplain Management and Repetitive Loss Plan. Adoption of this plan was a requirement of the National Flood Insurance Program Community Rating System (CRS). The city participates in the CRS program because it enables our residents to get a percentage off of their flood insurance premiums. Each year the city reviews the annual progress report to monitor activities that the city participates in to ensure we are doing the activities we need to do in order to maintain our flood insurance premium discount.

ANALYSIS

By not participating in the CRS, our residents would not be able to receive any percentage off of their flood insurance premiums. The city is currently a class 5 which gives our citizens in the floodplain a 25% discount in their premiums. The annual update of the report is a base requirement of participation in the CRS program.

RECOMMENDATION

Staff recommends approval of the 2018 Annual Progress Report.

BUDGET

This action has no budgetary effect.



City of Snoqualmie City Council Agenda Bill

Council Meeting Date: Monday, October 22, 2018 **Agenda Bill#:** AB18-129
Department: **Date Submitted:**
Author: **Council Committee:** Community Development Committee

Title: Approve the purchase of King County parcel 541760-0220 and authorize the Mayor to sign.

Action Required:

Exhibits: [Exhibit A_ River Acquisitions MAP Update_2018 King County Map 2](#)
 [Exhibit B_ King County Terms of Sale_Agmt 5417600220](#)

Budget: \$0.00

Council Agenda Report:

Summary Statement:

In September 2018, the City was notified of the potential to purchase a riverfront parcel from King County for \$5,000, that could provide dual benefits for restoration and future Riverwalk phases. Per AB 12-170 the King County Flood Control Zone District (FCD) is authorized to complete acquisition of riverfront properties on behalf of the City, directly entering City ownership. Awarded grant funding to date will cover purchase costs and required grant matching funds; no expenditure of City funds is required.

Recommended Action:

MOVE to approve the purchase of King County parcel 541760-0220 and authorize the Mayor to sign.



City of Snoqualmie City Council Agenda Bill

Council Agenda Staff Report for AB18-129

TO: Snoqualmie City Council
Community Development Committee

FROM: Nicole Sanders, Climate and Long-Range Senior Planner

DATE: Thursday, October 11, 2018

SUBJECT: AB18-129 - Approve the purchase of King County parcel 541760-0220 and authorize the Mayor to sign.

BACKGROUND

The King County Flood Control Zone District (FCD) is authorized to acquire riverfront properties on behalf of the City for flood mitigation (AB12-170); acquisitions provide other benefits, including the potential riverwalk trail development, and ecological restoration. Funding to date has been sourced through grants, including Conservation Futures Tax (CFT) funds and FCD allocations for up to 20 properties. The City has acquired 9 riverfront parcels since 2012; 2 additional acquisitions are pending in 2018.

ANALYSIS

In September 2018, the City was notified of the potential to purchase a King County riverfront foreclosure parcel for \$5,000. The County is legally required to collect the county equity at the time of the original treasury foreclosure, and has the statutory right to collect costs associated with foreclosure and sale; these costs form the basis of the \$5,000 sale price. This price provides savings compared to probable City acquisition costs on the open market, as the last King County assessment in 2014 was for \$19,000. Grant funding will cover all purchase costs, with no usage of general funds; purchase will be completed by the FCD with CFT funds, with the City recorded as the new property owner.

RECOMMENDATION

Staff recommends that City Council move to authorize the Mayor to proceed with City purchase of King County parcel 541760-0220.

BUDGET

The King County Flood Control Zone District (FCD) will source purchase funds from roughly \$270,000 unallocated Conservation Futures Tax (CFT) funds awarded to the City. Past riverfront reach expenditures from other funding entities, including FCD and FEMA, will supply the CFT 50% match requirement. Subsequent actions such as trail construction will be subject to Council Approval. There are no anticipated, direct net impacts to City fund balances aside from minor costs associated with maintenance and project management staff time.



City of Snoqualmie City Council Agenda Bill

Council Meeting Date:	Monday, October 22, 2018	Agenda Bill#:	AB18-130
Department:		Date Submitted:	
Author:		Council Committee:	Community Development Committee

Title: Approval of Lodging Tax Advisory Committee Recommendation for 2019 Funding Allocations

Action Required:

Exhibits: [Recommendation for Allocation of Hotel Motel Tax Funds 2019](#)

Budget: \$66,000.00

Council Agenda Report:

Summary Statement:

The Lodging Tax Fund Advisory Committee (LTAC) is responsible for requesting, receiving, and evaluating applications requesting funds for tourism-related programs in Snoqualmie; determining eligibility of the applicants; and providing a recommendation of hotel/motel tax allocations to the City Council. According to RCW 67.28.1816 section 2(b)(ii), "The municipality may choose only recipients from the list of candidates and recommended amounts provided by the local lodging tax advisory committee."

Recommended Action:

MOVE to approve Lodging Tax Advisory Committee Recommendation for 2019 Funding Allocations



City of Snoqualmie City Council Agenda Bill

Council Agenda Staff Report for AB18-130

TO: Snoqualmie City Council
Community Development Committee

FROM: Joan Pliego, Communications Coordinator

DATE: Friday, October 12, 2018

SUBJECT: AB18-130 - Approval of Lodging Tax Advisory Committee Recommendation for 2019 Funding Allocations

BACKGROUND

Each year, the City of Snoqualmie Lodging Tax Advisory Committee accepts applications from organizations that support the City's goals for economic development. For 2019 funding, nine applications were submitted, and seven applicants were chosen for recommended allocation.

ANALYSIS

The committee reviewed the applications, discussed them thoroughly, and agreed on funding recommendations to support seven applications as outlined in the memo. Total estimated funds available for allocation in 2019 total \$122,975. With the committee recommendation of allocating \$66,000 for 2019, \$56,975 will be available in reserves for potential mid-year requests. According to RCW 67.28.1816 section 2(b)(ii), "The municipality may choose only recipients from the list of candidates and recommended amounts provided by the local lodging tax advisory committee." The City Council will be able to accept or reject the funding in the amounts recommended.

RECOMMENDATION

Staff recommends approval of the LTAC recommendations.

BUDGET

Total estimated lodging tax funds available for allocation in 2019 include a projected year end balance of \$42,975. Estimated revenue in 2019 from the Salish Lodge and Spa is \$80,000. With the committee's recommendation of allocations totaling \$66,000, the remaining funds will be held in reserve for unscheduled funding requests. Additional lodging tax funds will be collected in 2019 pending the opening of the new Hampton Inn, which will add to the reserves. Lodging taxes to be collected by the Hampton Inn is not estimated at this time.



City of Snoqualmie City Council Agenda Bill

Council Meeting Date: Monday, October 22, 2018

Agenda Bill#: AB18-123

Department:

Date Submitted: Tuesday, October 9, 2018

Author:

Council Committee: Finance and Administration Committee

Title: Ordinance Providing For A Revised Process Of City Review And Approval Of Claims For Payment Made Against The City; Amending Section 2.04.020 And Chapters 3.32 And 3.36; Providing For A New Chapter 3.85; And Providing For Severability And An Effective Date. (Introduce 10/8/2018 - Action 10/22/2018)

Action Required:

Exhibits:

[ORD Amending Claims Approval Process 10 08 2018](#)

[Exh A - Finance Director Claims Report Sample Template](#)

Budget:

Council Agenda Report:

Summary Statement:

The City Council desires to clarify the City's processes and requirements for review and payment of claims and salaries and wages and other compensation due city employees, clarify the process for review by City Council of the documentation supporting claims paid and for Council's approval of all checks or warrants issued in payment of claims, and consolidate various finance-related code provisions in Title 3 of the Snoqualmie Municipal Code.

Recommended Action:

MOVE to adopt Ordinance _____ Providing For A Revised Process Of City Review And Approval Of Claims For Payment Made Against The City; Amending Section 2.04.020 And Chapters 3.32 And 3.36; Providing For A New Chapter 3.85; And Providing For Severability And An Effective Date.



City of Snoqualmie City Council Agenda Bill

Council Agenda Staff Report for AB18-123

TO: Snoqualmie City Council
Finance and Administration Committee

FROM: Bob Sterbank, City Attorney

DATE: Tuesday, October 9, 2018

SUBJECT: AB18-123 - Ordinance Providing For A Revised Process Of City Review And Approval Of Claims For Payment Made Against The City; Amending Section 2.04.020 And Chapters 3.32 And 3.36; Providing For A New Chapter 3.85; And Providing For Severability And An Effective Date. (Introduce 10/8/2018 - Action 10/22/2018)

BACKGROUND

RCW 35A.12.170 requires that all demands against a code city for payment shall be presented and audited in accordance with regulations prescribed by ordinance, and that such demands may be paid by warrant or bank check when authorized by the city council under authority granted by RCW 35A.40.020. RCW 42.24.080 further requires that all claims presented against a code city by persons furnishing materials, rendering services or performing labor, or for any other contractual purpose, shall be audited before payment by an auditing officer elected or appointed pursuant to ordinance or resolution of the code city. The City Council has previously designated the City's finance officer as the "auditing officer" provided for by RCW 42.24.080 and 42.24.180(1), and created a Claims Clearing Fund and Payroll Clearing Fund for payment of claims against the City and salaries and wages and other compensation due city employees.

ANALYSIS

The City Council desires to clarify the City's processes and requirements for review and payment of claims and salaries and wages and other compensation due city employees, clarify the process for review by City Council of the documentation supporting claims paid and for Council's approval of all checks or warrants issued in payment of claims, and consolidate various finance-related code provisions in Title 3 of the Snoqualmie Municipal Code.

RECOMMENDATION

The Mayor ProTem, along with the Finance and Administration Council Committee recommend approval.

BUDGET

No budget impact.



City of Snoqualmie City Council Agenda Bill

Council Meeting Date: Monday, October 22, 2018

Agenda Bill#: AB18-127

Department:

Date Submitted:

Author:

Council Committee: Finance and Administration Committee

Title: Ordinance updating School Impact Fees Pursuant to Ordinance No. 826 and Chapter 20.10 of the Snoqualmie Municipal Code (Introduction 10/22/2018 - Action 11/13/2018)

Action Required:

Exhibits: [Ordinance Updating School Impact Fees 2018](#)
[Chapter 20](#)

Budget: \$0.00

Council Agenda Report:

Summary Statement:

The City of Snoqualmie adopted Ordinance No. 826 on September 28, 1998, adopting chapter 20.10 of the Snoqualmie Municipal Code and setting school impact fees as authorized by the Growth Management Act based upon the Snoqualmie Valley School District No. 410 Capital Facilities Plan 1998. SMC 20.10.050 states that the fee schedule shall be reviewed and updated by the council on an annual basis after the council receives the district's plan and data required under SMC 20.10.090.

Recommended Action:

MOVE to adopt Ordinance No. _____ updating School Impact Fees Pursuant to Ordinance No. 826 and Chapter 20.10 of the Snoqualmie Municipal Code.



City of Snoqualmie City Council Agenda Bill

Council Agenda Staff Report for AB18-127

TO: Snoqualmie City Council
Finance and Administration Committee

FROM: Jodi Warren, City Clerk

DATE: Monday, October 22, 2018

SUBJECT: AB18-127 - Ordinance updating School Impact Fees Pursuant to Ordinance No. 826 and Chapter 20.10 of the Snoqualmie Municipal Code (Introduction 10/22/2018 - Action 11/13/2018)

BACKGROUND

The City of Snoqualmie adopted Ordinance No. 826 on September 28, 1998, adopting chapter 20.10 of the Snoqualmie Municipal Code and setting school impact fees as authorized by the Growth Management Act based upon the Snoqualmie Valley School District No. 410 Capital Facilities Plan 1998. Ordinance 826 provides that annually the district shall submit a) annual update of the district's capital facilities plan; B.) an updated fee calculation based on the formula attached to the ordinance C) a revised fee schedule D). An annual report on the school impact fee account, showing the source and amount of all moneys collected, earned, or received, and the public improvements that were financed in whole or in part by impact fees. The Snoqualmie Valley School District has submitted its Capital Facilities Plan adopted June 7, 2018.

ANALYSIS

The adoption of the Ordinance establishing school impact fees for 2019 in accordance with the Snoqualmie Valley School District Capital Facility Plan will change in 2019 for single family residences from \$10,096.27 to \$11,359.65 and for multi-family residences from \$2,227.34 to \$1,700.07.

RECOMMENDATION

Staff recommends approval.

BUDGET

There is no budget impact. The City collects the Impact Fee on behalf of the School District and distributes 100 percent of those funds to the School District



City of Snoqualmie City Council Agenda Bill

Council Meeting Date: Monday, October 22, 2018

Agenda Bill#: AB18-132

Department:

Date Submitted:

Author:

Council Committee: Finance and Administration Committee

Title: Ordinance Certifying An Increase In The General Taxes For The City Of Snoqualmie For The Fiscal Year Commencing January 1, 2019 On All Property Both Real And Personal, In Said City Which Is Subject To Taxation. The General Taxes Are For The Purpose Of Paying Sufficient Revenue To Carry On The Departments Of Said City For The Ensuing Year. (Introduce 10/22/2018 - Action 11/26/2018)

Action Required:

Exhibits: [Ordinance Certifying an Increase in Property Taxes \(2019\) \(1\)](#)
[2019 Property Tax Council Report - Supplemental \(9\)](#)

Budget: \$0.00

Council Agenda Report:

Summary Statement:

The City of Snoqualmie requires a regular levy in the amount of \$8,318,141 which includes a 1% increase in property tax revenue in the amount of \$77,885 from the previous year in order to discharge the expected expenses and obligations of the City of Snoqualmie.

Recommended Action:

MOVE to adopt Ordinance ____ Certifying An Increase In The General Taxes For The City Of Snoqualmie For The Fiscal Year Commencing January 1, 2019 On All Property Both Real And Personal, In Said City Which Is Subject To Taxation. The General Taxes Are For The Purpose Of Paying Sufficient Revenue To Carry On The Departments Of Said City For The Ensuing Year.



City of Snoqualmie City Council Agenda Bill

Council Agenda Staff Report for AB18-132

TO: Snoqualmie City Council
Finance and Administration Committee

FROM: Drew Bouta, Budget Analyst

DATE: Monday, October 15, 2018

SUBJECT: AB18-132 - Ordinance Certifying An Increase In The General Taxes For The City Of Snoqualmie For The Fiscal Year Commencing January 1, 2019 On All Property Both Real And Personal, In Said City Which Is Subject To Taxation. The General Taxes Are For The Purpose Of Paying Sufficient Revenue To Carry On The Departments Of Said City For The Ensuing Year. (Introduce 10/22/2018 - Action 11/26/2018)

BACKGROUND

In addition, City of Snoqualmie Council annually adopts a separate ordinance referred to as the "increase ordinance". The adoption of this ordinance would allow CoS to increase the amount of regular property tax collected in 2019 by one percent (1%) or less over the amount of regular property tax assessed in 2018. In the State of Washington, the increase in total property tax collected by CoS is not based on the increasing value of property, but rather on the amount of property tax assessed citywide in the prior year. The one percent cap is often referred to as the "levy increase limit".

ANALYSIS

A Supplemental Council Report is attached as an exhibit to the agenda bill.

RECOMMENDATION

The City of Snoqualmie (CoS) uses the amount of regular property tax collected to fund important services such as Police, Fire, and Parks maintenance in addition to other necessities. Given the inclusion of the 1% levy increase in the development of the 2019-2020 biennial budget, the recent approvals of both the Teamsters and International Association of Firefighters (IAFF) collective bargaining agreements (CBAs) with cost-of-living adjustments, growing medical insurance premium rates, general inflation, and the risk of state shared revenue diversion, the exercise of the 1% levy increase is prudent.

BUDGET

Not applicable.



City of Snoqualmie City Council Agenda Bill

Council Meeting Date: Monday, October 22, 2018

Agenda Bill#: AB18-134

Department:

Date Submitted: Wednesday, October 17, 2018

Author:

Council Committee: Finance and Administration Committee

Title: Ordinance Levying The General Taxes and Levying Excess Property Taxes For The City of Snoqualmie For The Fiscal Year Commencing January 1, 2019, On All Property Both Real And Personal, In Said City Which Is Subject To Taxation. The General Taxes Are For The Purpose Of Paying Sufficient Revenue To Carry On The Departments Of Said City For The Ensuing Year And The Excess Property Tax Levy Is For The Purpose Of Paying Debt Service On The City's Unlimited Tax General Obligation Bonds, 2016, All As Required By Law And Providing For Collection Thereof. (Introduce 10/22/2018 – Action 11/26/2018)

Action Required:

Exhibits: [Ordinance Levying Property Taxes \(2019\)](#)
[2019 Property Tax Council Report - Supplemental](#)

Budget:

Council Agenda Report:

Summary Statement:

The City of Snoqualmie requires a regular levy in the amount of \$8,318,141 which includes an increase in property tax revenue from the previous year, and amounts resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, and amounts authorized by law as a result of any annexations that have occurred and refunds made, in order to discharge the expected expenses and obligations of the City of Snoqualmie and in its best interest. In addition, the City of Snoqualmie requires an excess levy in the amount of \$248,408 to provide the money necessary to pay the annual debt service requirements on the City's Unlimited Tax General Obligation Bonds 2016.

Recommended Action:

MOVE to adopt Ordinance ____ Levying The General Taxes and Levying Excess Property Taxes For The City of Snoqualmie For The Fiscal Year Commencing January 1, 2019, On All Property Both Real And Personal, In Said City Which Is Subject To Taxation. The General Taxes Are For The Purpose Of Paying Sufficient Revenue To Carry On The Departments Of Said City For The Ensuing Year And The Excess Property Tax Levy Is For The Purpose Of Paying Debt Service On The City's Unlimited Tax General Obligation Bonds, 2016, All As Required By Law And Providing For Collection Thereof.



City of Snoqualmie City Council Agenda Bill

Council Agenda Staff Report for AB18-134

TO: Snoqualmie City Council
Finance and Administration Committee

FROM: Drew Bouta, Budget Analyst

DATE: Wednesday, October 17, 2018

SUBJECT: AB18-134 - Ordinance Levying The General Taxes and Levying Excess Property Taxes For The City of Snoqualmie For The Fiscal Year Commencing January 1, 2019, On All Property Both Real And Personal, In Said City Which Is Subject To Taxation. The General Taxes Are For The Purpose Of Paying Sufficient Revenue To Carry On The Departments Of Said City For The Ensuing Year And The Excess Property Tax Levy Is For The Purpose Of Paying Debt Service On The City's Unlimited Tax General Obligation Bonds, 2016, All As Required By Law And Providing For Collection Thereof. (Introduce 10/22/2018 – Action 11/26/2018)

BACKGROUND

Annually, City of Snoqualmie Council adopts an ordinance levying two property tax amounts: a "regular" property tax amount and an "excess" property tax amount. The City of Snoqualmie (CoS) uses the amount of regular property tax collected to fund important services such as Police, Fire, and Parks maintenance in addition to other necessities. CoS uses the amount of excess property tax collected to make an annual principal and interest payment on the 2002 voted Fire Station general obligation bond. The voter approval of this bond allowed CoS to build the Fire Station across from Kimball Creek Village. In 2016, CoS refunded the 2002 bond to take advantage of the low interest rate environment. This refunding is expected to save taxpayers greater than \$100,000 over the maturity of the bond and is scheduled for redemption in 2022.

ANALYSIS

The total assessed valuation for CoS is critical to calculating the CoS levy rate. Once the levy rate is known, then individual property owners can calculate their 2019 CoS property tax burden. The total assessed valuation for CoS represents the summed value of all properties inside the boundaries of CoS. A complete analysis is available as an exhibit to the agenda bill.

RECOMMENDATION

The City of Snoqualmie (CoS) uses the amount of regular property tax collected to fund important services such as Police, Fire, and Parks maintenance in addition to other necessities. Given the inclusion of the 1 % levy increase in the development of the 2019-2020 biennial budget, the recent approvals of both the Teamsters and International Association of Firefighters (IAFF) collective bargaining agreements (CBAs) with cost-of-living adjustments, growing medical insurance premium rates, general inflation, and the risk of state shared revenue diversion, the exercise of the 1% levy increase is prudent.

BUDGET

not applicable



City of Snoqualmie City Council Agenda Bill

Council Meeting Date: Monday, October 22, 2018

Agenda Bill#: AB18-126

Department:

Date Submitted:

Author:

Council Committee: Finance and Administration Committee

Title: Resolution 1474 Adopting the Snoqualmie Valley School District Capital Facilities Plan 2018

Action Required:

Exhibits:

[Resolution 1474 Adopting SVSD 410 Capital Facilities Plan 2018](#)

[2017 Impact Fee Summary](#)

[CFP 2018 Final](#)

Budget: \$0.00

Council Agenda Report:

Summary Statement:

The Snoqualmie Vicinity Comprehensive Plan provides that the annual update of Snoqualmie Valley School District No. 410's Capital Facilities Plan shall be deemed incorporated by reference in the Snoqualmie Vicinity Comprehensive Plan upon adoption of the by City Council by resolution. This document has been adopted by the Snoqualmie Valley School District Board and is considered their document. This Resolution is the basis for the school impact fee calculation.

Recommended Action:

MOVE to adopt Resolution 1474 Adopting the Snoqualmie Valley School District Capital Facilities Plan 2018.



City of Snoqualmie City Council Agenda Bill

Council Agenda Staff Report for AB18-126

TO: Snoqualmie City Council
Finance and Administration Committee

FROM: Jodi Warren, City Clerk

DATE: Monday, October 22, 2018

SUBJECT: AB18-126 - Resolution 1474 Adopting the Snoqualmie Valley School District Capital Facilities Plan 2018

BACKGROUND

The City of Snoqualmie adopted Ordinance 826, providing for the assessment and collection of school impact fees for new construction. The amount of the proposed school impact fee is calculated annually by the Snoqualmie Valley School District 410 in its Capital Facilities Plan.

ANALYSIS

The City and Snoqualmie Valley School District No. 410 also have executed an Inter-local Agreement to implement school impact fees. The Snoqualmie Vicinity Comprehensive Plan provides that the annual update of the Capital Facilities Plan be approved by the City Council by Resolution. This Resolution is the basis for the school impact fee which will be set by Ordinance.

RECOMMENDATION

Staff recommends approval. The Plan has been adopted by the Snoqualmie Valley School District Board of Commissioners.

BUDGET

Collection of the impact fees is a pass through only. The City collects on behalf of the School District.



City of Snoqualmie City Council Agenda Bill

Council Meeting Date: Monday, October 22, 2018

Agenda Bill#: AB18-131

Department:

Date Submitted:

Author:

Council Committee: Finance and Administration Committee

Title: Resolution 1475 cancelling city paid warrants.

Action Required:

Exhibits: [Resolution 1475](#)

Budget: \$0.00

Council Agenda Report:

Summary Statement:

The City of Snoqualmie authorizes payment of city warrants throughout the budget year. Certain warrants that are over one year old or canceled due to duplicate issue or other reasons are required to be canceled pursuant to RCW 39.56.040.

Recommended Action:

Move to adopt Resolution No. 1475 cancelling certain city paid warrants.



City of Snoqualmie City Council Agenda Bill

Council Agenda Staff Report for AB18-131

TO: Snoqualmie City Council
Finance and Administration Committee

FROM: Sue Luhman, Senior Account Clerk

DATE: Monday, October 22, 2018

SUBJECT: AB18-131 - Resolution 1475 cancelling city paid warrants.

BACKGROUND

Certain city claims warrants that are over one year old and/or due to duplicate issue or other reason, must be canceled as required by RCW 39.56.040

ANALYSIS

The process of canceling certain city claims warrants that are over on year old and/or due to duplicate issue or other reason must be canceled as required by RCW 39.56.040

RECOMMENDATION

Recommend that the City Council hereby cancels those warrants as described in Resolution No. 1475.

BUDGET

No impact on budget.



City of Snoqualmie City Council Agenda Bill

Council Meeting Date:	Monday, October 22, 2018	Agenda Bill#:	AB18-111
Department:		Date Submitted:	Tuesday, October 9, 2018
Author:		Council Committee:	Committee of the Whole Committee

Title: Resolution 1461 approving the Salish Expansion Planned Residential and Planned Commercial/Industrial Master Plan PCI 18-0001, and adopting the Planning Commission's Findings of Fact, Conclusions of Law, and Recommended Conditions of Approval (Introduce 08/27/2018 - Action to be determined)

Action Required:

Exhibits:

- [1 Staff Report](#)
- [2 PC Resolution 2018-01 Salish Expansion SIGNED w attach \(1\)](#)
- [3 Final PC Issue Matrix Salish](#)
- [Resolution 1461](#)
- [Memo transmitting record in binder](#)
- [Salish Expansion - Issue Matrix for 2018-10-22 meeting](#)

Budget:

Council Agenda Report:

Summary Statement:

The Planning Commission began review of the Salish Lodge and Spa Expansion Planned Residential and Planned Commercial/Industrial Master Plan (PR/PCI Master Plan) on May 21, 2018. A Master Plan is a Category IV permit, and the Planning Commission's recommendation is forwarded to the City Council, which makes the final decision. The Planning Commission held a public hearing on July 16, 2018, and established the record for this proposal. After review and discussion, the Planning Commission adopted Resolution 2018-01, adopting Findings of Fact, Conclusions of Law, and Recommended Conditions of Approval, and recommending the City Council approve the Salish Expansion PR/PCI Master Plan.

Recommended Action:

Resolution 1461 approving the Salish Expansion Planned Residential and Planned Commercial/Industrial Master Plan PCI 18-0001, and adopting the Planning Commission's Findings of Fact, Conclusions of Law, and Recommended Conditions of Approval



City of Snoqualmie City Council Agenda Bill

Council Agenda Staff Report for AB18-111

TO: Snoqualmie City Council
Committee of the Whole Committee

FROM: Jason Rogers, Senior Planner

DATE: Tuesday, October 9, 2018

SUBJECT: AB18-111 - Resolution 1461 approving the Salish Expansion Planned Residential and Planned Commercial/Industrial Master Plan PCI 18-0001, and adopting the Planning Commission's Findings of Fact, Conclusions of Law, and Recommended Conditions of Approval (Introduce 08/27/2018 - Action to be determined)

BACKGROUND

See Exhibit titled 1 Staff Report

ANALYSIS

See Exhibit titled 1 Staff Report

RECOMMENDATION

See Exhibit titled 1 Staff Report

BUDGET

See Exhibit titled 1 Staff Report
